



REGISTRAR

ANNA UNIVERSITY

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Circular. No.2993/UCE/Semester Fees/2016-2017

Date:15.11.2016

CIRCULAR

Sub: PAYMENT OF EVEN SEMESTER FEE for Constituent Colleges -for All UG, PG, programmes
2016-2017 - for Academic Session Dec. 2016- May 2017 - Reg.

The Students of All UG, PG (Full time / Part time, both Regular / Self supporting) degree Programmes are instructed to pay the Semester fees for the Academic Session December 2016 - May 2017, through online payment only.

Procedure for paying semester fee (Tuition Fee) through online using Internet Banking

- Step 1 :- Visit Knowledge Data Centre (KDC) portal at <http://www.aukdc.edu.in>.
(Google Chrome is the preferred browser but all latest browsers are supported)
- Step 2 : Register the mobile number and e-mail id of the candidate. Then set pass word.
- Step 3 : Select "**Fees**", Enter the Registration Number, Date of Birth and select Term fee to **Login**.
The respective student's particulars will be displayed if all the shown particulars are correct then press "**Pay Fees**"
- Step 4 : Select the mode of payment and upon selection you will be redirected to the respective Bank's Payment Portal (you may need to authenticate yourself in the payment portal).
*(Fee Payments at **zero transaction charges** is available with State Bank of India/Indian Overseas Bank/Indian Bank/ Canara Bank **Internet Banking** mode of payment)*
- Step 5 : On successful completion of the transaction, the candidate will be provided with a temporary receipt. A digitally signed copy of receipt will be made available in the same portal within the next 48 working hours.

IMPORTANT NOTE

1. Students availing bank loan must pay through the KDC's portal only. The student shall visit <https://www.aukdc.edu.in/faq.html> for more instructions.
2. Students availing Post Matric Scholarship (PMS) should confirm their scholarship in the KDC's payment portal within the stipulated time period. Fine as per payment academic schedule will be levied for defaulters.
3. For any clarifications contact Knowledge Data Centre (CPDE Building), Anna University, Chennai. Contact: 044 2235 7092/7091

IMPORTANT DATES

All UG & PG (FT & PT) (Except II Semester PG)

PAYMENT OF SEMESTER FEE	21.11.2016 to 15.12.2016
PAYMENT OF SEMESTER FEES WITH FINE (Rs.200/-)	16.12.2016 to 20.12.2016
PAYMENT OF SEMESTER FEES WITH FINE AND RE-ADMISSION FEE (FINE Rs. 200/- plus RE-ADMISSION FEE Rs.500/-)	21.12.2016 to 25.12.2016
PERMANENT DELETION FROM ROLL	26.12.2016
DESPATCH OF FINAL ENROLLMENT AND STUDENT NOMINAL ROLL TO DEAN'S /DIRECTOR OF ACADEMIC COURSES , GENERATED THROUGH ADaMS (KNOWLEDGE DATA CENTRE)	26.12.2016
<u>DESPATCH OF DEFAULTER'S LIST GENERATED THROUGH ADAMS TO KNOWLEDGE DATA CENTRE</u>	26.12.2016

II Semester PG (FT & PT)

PAYMENT OF SEMESTER FEE	19.12.2016 to 11.01.2017
PAYMENT OF SEMESTER FEES WITH FINE (Rs.200/-)	12.01.2017 to 17.01.2017
PAYMENT OF SEMESTER FEES WITH FINE AND RE-ADMISSION FEE (FINE Rs. 200/- plus RE-ADMISSION FEE Rs.500/-)	18.01.2017 to 22.01.2017
PERMANENT DELETION FROM ROLL	23.01.2017
DESPATCH OF FINAL ENROLLMENT AND STUDENT NOMINAL ROLL TO DEAN'S / DIRECTOR OF ACADEMIC COURSES , GENERATED THROUGH ADaMS (KNOWLEDGE DATA CENTRE)	23.01.2017
<u>DESPATCH OF DEFAULTER'S LIST GENERATED THROUGH ADAMS TO KNOWLEDGE DATA CENTRE</u>	23.01.2017

NOTE TO ALL HEADS OF DEPARTMENTS:

- 1) The students who have not paid fee within the last date for payment of fees with fine shall not be permitted to attend classes.
- 2) Attendance shall be given for the defaulters only from the date of payment of semester fees with fine / with fine plus re-admission fee.
- 3) The names of students who fail to pay the fees, even after the last date for payment of semester fees with fine and readmission fee shall be removed from the nominal rolls permanently.
- 4) The final Enrollment and the student nominal roll and defaulters list shall be generated through ADaMS on the day next to the last date for payment of semester fees with fine and readmission fee by the Deans.
- 5) Copies of such defaulters list department-wise, branch-wise shall be obtained from ADaMS by Deans of the respective Campuses. Send a copy to Knowledge Data Center.
- 6) The names of such defaulters shall be put on the Notice Board and also be informed to the Class Committee Chairpersons for necessary action.
- 7) The students who do not pay the fees even after the deadline, are deemed to have discontinued the course. Their names will be deleted from the rolls permanently.


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Copy to:

1. The Director, Merger Section, Anna University, Chennai.
2. The Dean, All Constituent Colleges of Anna University
3. The Director, Knowledge Data Centre, Anna University, Chennai..
4. The Finance Officer, Anna University, Chennai.
5. The Deputy Registrar (C & G) , Anna University, Chennai.
6. The Superintendent, FA 30 / FA 40 Section, Anna University, Chennai.
7. The P.S. to the Vice - Chancellor, Anna University, Chennai.
8. The P.A. to the Registrar, Anna University, Chennai.