

Name of the Staff : **R.DHANABALAN**  
Designation : Professional Assistant - II  
Date of Birth : 26.01.1972



Educational Qualifications (i) B.A (Economics)  
(ii) M.A (Public Administration)  
(iii) MBA (Human Resource)

Father's Name : P. Rathinam

Permanent Address : Plot No. 133 4<sup>th</sup> Street, Natchathira Nagar, Thanjavur - 613 005.

E-mail : [rdhanabalan2012@gmail.com](mailto:rdhanabalan2012@gmail.com)

Date of Birth : 26.01.1972

Marital Status : Married

Additional qualification : Certificate course on "Office Automation" (Approved by AICTE)

Experience : **Worked as personal assistant to Director, Periyar Consultancy services for 1997 to 1999.**

- **Promoted as Personal Secretary to Principal.** Periyar Maniammai College of Technology for Women, Vallam from 1999 to 2005.
- **Promoted as Manager, Periyar PURA** from Jan 2006 to July 2006.
- **Worked as Administrative Officer in TECHNOWELD ALLOYS (India) Private Limited.** Perungudi, Chennai from Nov. 2006 to July 2008.
- **Worked as Professional Assistant in Bharathidasan Institute of Technology (BIT) Campus Trichy, Anna University Thiruchirappalli** from August 2008 till date.

#### **Award Received**

- "Best staff award for the year 2000 – 2001" in Periyar Maniammai College of Technology for Women.

#### ***Extra Curricular Activities***

- Rotract Club member during my college studies
- Voluntary Blood Donor

#### **Seminar/Conference/Workshop :**

- Attended TEQIP II Sponsored Two days Staff Development Programme in "APGR -14".